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| **Program Name:** | **ABC Nonprofit AmeriCorps** |
| **Legal Applicant Organization:** | **ABC Nonprofit** |
| **Total MSY:** |  |
| **Total Member Slots:** |  |

23-24 CALIFORNIA PERFORMANCE MEASUREMENT WORKSHEET (PMW)

### **Needs and Service**

**Review the RFA Application Instructions for instructions on how to complete these worksheets in combination with the National Performance Measure Instructions. You will submit this document as part of your Application Additional Documents and transfer information from the Primary Needs and Service PMW into the eGrants Performance Measure module. There are sample completed Worksheets on CV’s Funding Webpage.**

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| **Performance Measure** | | | | | | | | |
| **Performance Measure Title:**  *Enter a brief title for the performance measure.* |  | | | | | | | |
| **Performance Measure Type:**  *Select whether this is a Primary or Non-Primary PM. The Primary PM is where members spend the majority of their time.* | Primary PM  Non-Primary PM | | | | | | | |
| **Focus Area:**  *Enter the AmeriCorps Focus Area related to the PM (ie. Education, Healthy Futures) If no focus area applies, enter “Other.”* |  | | | | | | | |
| **Objective:**  *Enter the AmeriCorps Strategic Plan Objective related to the Performance Measures. See the National Performance Measure Instructions column 1 for the Focus Area.* |  | | | | | | | |
| **Number of MSY:**  *Enter the number of MSY assigned to the PM (performing the intervention). The sum of the Number of MSY for all Performance Measures should equal the Total MSY for the program.* |  | | | | | | | |
| **Number of Member Slots:**  *For each member slot type, enter the number of members performing the intervention. This number may be higher than the Number of MSY.* | **FT (1700)** | **TQT**  **(1200)** | **HT**  **(900)** | **RHT**  **(675)** | **QT**  **(450)** | **MT**  **(300)** | **AT**  **(100)** |
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| **Intervention** | |
| 1. **Problem Statement:**   *Briefly describe the problem your program will address in this performance measure (should match logic model).* |  |
| 1. **Target Demographic:**   *Enter who will be served (beneficiaries) by members and their selection process* | 1. high need target population: 2. # of direct high need beneficiaries: 3. Beneficiary ***selection*** process: |
| 1. **Describe Intervention:** 2. *AmeriCorps Member Weekly Schedule* 3. *Describe member activities.* 4. *Include the dosage (frequency, intensity, duration) that each person served will receive (eg. a student mentored 1 hour x 2/week x 15 weeks = 30 hours). This can be from the service provided by one or several members.* | *Replace example answers with yours* **# of Members and slot type**:   20 FT  **Schedule**: M -Thurs: 8 – 5pm; Friday 8-3pm (afternoon is training)  **# of days per week**:  5  **Duration [in weeks]:**  40  **Total Hours per member type**: FT: 1,620 total hrs  **Describe Activities:**  **Dosage** each person served will receive: |

Here you will provide detail on the **impacts of the intervention** on community members (beneficiaries) as **outputs** and their resultant **outcomes**. These should **match your logic model** and include only the **outcomes** that can be measured in one program year.

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| **Targets** | | |
| 1. **Target Statement:**   *The desired results of the intervention, including the targeted number of each.*  ***Output*** *target # of people that will receive service.*  ***Outcome*** *how many served will change as a result - must include:*  *# of people/things that changed*  *what changed and by how much* | **OUTPUT *These should mirror your output from your Logic Model.*** (ED1A: 200 students will receive weekly literacy tutoring) | **OUTCOME** ***These should mirror the resultant short-term outcome from your Logic Model.*** (ED 7A: 160 students mentored will show a 20% reduction in disciplinary referrals”) |
| **5) Describe Instrument:**  *Describe the specific instrument(s)/assessment you will use to track and measure the output or outcome data. Fill in a – f (output) and a – g (outcome).*  *Use the* [*National Performance Measures Instructions*](https://americorps.gov/sites/default/files/document/ASN_FY2023_PerformanceMeasures_508_072722.pdf) *regarding use of correct identifiers (eg.* ED 1A*), output/outcome alignment, measurement & data collection. In each column, provide the following:*   1. *Name or title of instrument* 2. *What the instrument will measure* 3. *The minimum amount of participation required to be counted* 4. *Process to prevent double-counting: (eg. unique identifiers assigned to each student)* 5. *Who will administer the instrument* 6. *How often? (eg. 3x/year at start, mid and after completion of dosage)*   ***Outcome column also include****:*  *g. The level of improvement that is necessary to be counted as having improved: (eg. 20% reduction in disciplinary referrals at the individual student level compared to previous year)*  ***The information from this row will be entered in the ‘Data Collection’ tab/section of egrants Performance Measures****.* | **OUTPUT** Instrument Description to include the following: *Fill in a – f*  **Output Instrument Description**  a. Name or title of instrument:  b. It will measure:  c. The minimum hours to be counted:  d. Process to avoid double counting:  e. Who will administer:  f. How often: | **OUTCOME** Instrument Description to include the following: *Fill in a – g*  **Outcome Instrument Description**  a. Name or title of instrument:  b. It will measure:  c. The minimum hours to be counted:  d. Process to avoid double counting:  e. Who will administer:  f. How often:  g. The level of improvement needed to be counted as having improved: |

Note for additional Needs and Service Performance Measures, you may duplicate the above template here.

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| **Community Engagement Performance Measure** | | | | | | | |
| **Performance Measure Title:**  *Do not change the content of this field.* | **Volunteer Recruitment** | | | | | | |
| **Number of MSY:**  *Enter the number of MSY dedicated to Volunteer Recruitment. The sum of the Number of MSY for all Performance Measures should equal the Total MSY for the program.* |  | | | | | | |
| **Number of Member Slots:**  *Programs are required to engage one or more AmeriCorps members in recruiting community volunteers. This can be just a portion of their time. Enter the number of members recruiting volunteers. This could be all members as well.* | **FT** | **TQT** | **HT** | **RHT** | **QT** | **MT** | **AT** |
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| **Activities** | |
| **Describe Member Activities:**  *Describe how members will recruit and support volunteers. Include member schedule.* | *Replace example answers with yours* **# of Members and slot type**:   20 FT  **Schedule**: weekly for 1 hr  **# of days per week**:  1  **Duration [in weeks]:**  40  **Total Hours per member type**: each FT: 40 hrs |
| **Describe Volunteer Activities:**  *Describe how those volunteers will be utilized to support program goals.* |  |

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| **Targets** | |
| **Number of Recruited Volunteers:**  *Enter the total number of one-time and repeat (ongoing) volunteers that will be recruited by your AmeriCorps members. Repeat volunteers are only counted once (not each time they attend).* | One-time:  Ongoing:  TOTAL VOLUNTEERS: |
| **Number of Volunteer Hours:**  *Enter the number of hours that volunteers (one-time and ongoing) recruited by your AmeriCorps members are expected to serve.* | One-time:  Ongoing: |

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| **Data Collection** | |
| **Describe Instrument:**  *Do not change the content of this field.* | Volunteer Log to collect data on the number of volunteers recruited and volunteer hours spent on one-time and ongoing activities. For repeat (ongoing) volunteers you should only count them ONCE. |

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| **Member Development Performance Measure** | |
| **Performance Measure Title:**  *Do not change the content of this field.* | **Member Development** |
| **Number of MSY:**  *Enter the amount of MSY for Member Development. The sum of the Number of MSY for all Performance Measures should equal the Total MSY for the program.* ***Member development cannot exceed 20% of the total msy.*** |  |
| **Number of Member Slots:**  *The number of members you’ll be dedicated to developing professionally and ensuring an impactful member experience.* |  |

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| **Training Hours** | | | | | | | | |
| *Enter the number of hours each slot type will spend in each type of training. Include totals in the far-right column and bottom row of this table.* | **FT** | **TQT** | **HT** | **RHT** | **QT** | **MT** | **AT** | **Total** |
| **Orientation Training Hours:**  *Include orientation to the program and site orientation, as applicable* |  |  |  |  |  |  |  |  |
| **Ongoing Training Hours:**  *Include all regular professional development, including AmeriCorps Advantage Career Guide* |  |  |  |  |  |  |  |  |
| **National Service Days Hours:**  *Hours serving on National Service Days*  *(recruitment of* ***volunteers for this*** *is counted in that PM below)* |  |  |  |  |  |  |  |  |
| **Other Training Hours:**  *Include all other training provided by the program* |  |  |  |  |  |  |  |  |
| **Total Training Hours:**  *Total hours cannot exceed 20% of total hours for slot type* |  |  |  |  |  |  |  |  |

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| **Training Activities** | |
| **Describe Training Activities:**  *Describe the training & professional development your AmeriCorps Members will receive. Training must include mandated AmeriCorps training, training needed to successfully deliver the intervention, group & individual reflection, regular professional development and AmeriCorps Advantage career guide training.* |  |

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| **Targets** | | |
| **Target Statement:**  *Replace the “X” with the target number****. Do not change the provided target statement.*** | **OUTPUT**  X members will be developed during service | **OUTCOME**  X members will report a positive service experience & professional growth |
| **Describe Instrument:**  *The instruments listed are required.* ***This section should not be changed.*** | **OUTPUT** Instrument:  Instrument Description: Training Log to collect data on member names, specific topic, and # of hours  Completed by: Member, Verified by Member Supervisor  Frequency: For each training provided. | **OUTCOME** Instrument:  Instrument Description: End of year member survey to be provided by California Volunteers |